

NHMEA Executive Board Meeting Minutes

Manchester Community Music School Conference Room
September 14, 2011 4:00 PM

Attendance: (absences are noted in bold print) T.Russell, S.Howard, M.Irish, D.Gibson, E.Doyle, K.Clark, E.Hashem, G.Bastien, M.Boulanger, S.Kuhn, **S.Berlenbach**, R.Gagnon, K.Martin, M.Redmond, E.Kobb, B.Blake, **M.McCaffrey, C.Goodwin, J.Chandler, J.Desrochers, E.Judd.**

Guests: Muriel Orcott

I. Call to order, announcements, and correspondence **Tim Russell**

The regularly scheduled Executive Board meeting was called to order at 4:07 p.m., Tim Russell presiding. Tim introduced Muriel Orcott as a liaison with ASTA.

MOTION to go into non-public session, 4:10, M.Irish/G.Bastien.

MOTION to come out of non-public session, 4:28 p.m. G.Bastien/M.Boulanger.

II. Secretary's Report **Debbi Gibson**

MOTION made to accept June minutes as corrected. M.Boulanger/E.Hashem. Carried.

III. Executive Director's Report **Eric Kobb**

MOTION made to accept the Executive Director's September Financial Report. Income totals \$16,371.00. Expenses total \$7240.60. Net profit is \$9130.40. The account balance in the checking account is \$38,985.88. Our CD account totals \$10,103.82. Total assets come to \$49,089.70. G.Bastien/M.Boulanger. Carried.

IV. Old Business

A. Summer Planning Session **Tim Russell**

Tim thanked Michele for the printed wrap up of the Summer Planning meeting. Discussion included topics such as the changes to our national association, profit balance from end of year to be transferred and set aside into a reserve account, the continuing project of Big Red, structure of the executive board, formatting our strategic plan, putting together a committee, working with other arts organizations, NAFME's focus on non-performance classes and the Innovations Initiative, and a design for a NHMEA logo, letterhead and t-shirts.

B. "Race to Nowhere" wrap up **Maryanne Irish**

Maryanne spoke to the documentary that has become a national initiative. She began with a review from our April Executive Board meeting when two of our Mass. colleagues brought this documentary to our board. The general consensus is that the documentary did not specifically reflect on music. Debbi added her district did watch the film and it did make an impression on her administration to the level of stress, homework and cheating that effects our students.

C. October Music Festival **Sandra Howard**

Sandra reported that Scott Shuler, our NHMEA national president and 10 Other presenters from NH are scheduled. She is looking for 16 presiders.

D. Scott Shuler Breakfast **Tim Russell**

Tim reports Scott is both a dynamic speaker and very informative and impressive speaker. Scott has spoken on assessment and advocacy. Having a breakfast is another opportunity for members to hear his

message. Tim is also looking to see if we could invite administrators to hear him speak. Scott is very happy to do this. Marcia and Tim will designed a letter to invite administrators to attend. A definite time and location is still in the working stages. Tim reports he is very pleased to have different organizations that will be working together for music education.

- E. NAFME** **Tim Russell**
Tim reports the change of name from MENC to NAFME is one of many changes that will be a positive thing for our association. He noted GLEE had a brief mention at the end of their show for advocacy for music education. He also mentioned that the Give a Note Foundation is taking over from FAME in fund raising for Music Advocacy. They will hold voting on which schools will receive some of the funds. Tim is checking on seeking support from our NH broadcasting system to cover this. Tim is checking on whether our local FOX affiliates are participating.

V. New Business

- A. NHMEA Credit Card** **Eric Kobb**
Eric reports he has had a conversation with Josh on using of credit card as an option for students registrations, fees, ticket sales, etc. There are fees, associated with the use of a credit card system. Discussion centered use of swiping credit cards and using on-line credit cards. Ed reported Maine is using Pay Pal for the first time. They are working through the process. Discussion was held on the placement of the fee, to us or as a service fee to the user. It was the consensus of the board for Eric to come back with a proposal for use of credit cards, when it would be used, fees, etc. It was noted that the data collecting on the events and activities would be time saving to the association as well as a cross reference of funds.
- B. Conflict of Interest form/Document Packet** **Eric Kobb**
Eric was enlightened after returning from the last conference. One of his concerns was that he should not be the only one holding all the important documents of our association. With that, he has made copies and will have the policies and documents posted on the website. He also has our Conflict of Interest Policy that every board member needs to sign. Eric reported our taxes are with our accountant at this time. Our accountant reported that Eric is not bonded therefore, no one will give us insurance until our association does have someone that is bonded that works with our finances. He will look into that and bring back that information to our next meeting. We need someone other than Eric to review our bank statements and have an audit.
- C. Quarternotes on Website** **Josh Desrochers**
Ken spoke on Josh's behalf to the issue of whether or not we should print our publication as is on the website with ads included.
MOTION made that we publish full editions of QN on the website, including advertisements. Vendors will not be charged extra for the online posting. The webmaster shall not pursue any additional web advertising without consultation with the NHMEA Ex. Board. K.Martin/M.Boulanger. Carried. Discussion was held on the issue of the ads. The comment reflected that advertising in the published journal is different than offering advertising on the website.

VI. Committee Reports

- A. Middle School Festivals** **Rebecca Pierce**
MOTION made to accept Kennett Middle School as the host for the 2012 Northern District Festival pending a membership check. R.Pierce/ M.Boulanger. Carried.
MOTION made to accept Rundlett Middle School as the 2012 Southwest District Festival host. R.Pierce/K.Martin. Carried.
Rebecca has also updated the online nomination forms to include up to 10 names in each ensemble.
- B. Tri-M** **Jay Chandler**
Jays report included information on an award for Tri-M Chapter of the Year for all states and then one that will be selected as the national winner. Jay plans on reporting at the next meeting on the details of this year's Tri-M Conference.
- C. Spring Conference/All-State** **Ed Doyle**
MOTION made to accept the 2012 Mixed Chorus program.
Heilig Felix Mendelssohn
Haste Thee Nymph George Frideric Handel
Hard Times Stephen Foster,
arr. Craig Hella Johnson
Wanting Memories Hysaye M. Barnwell
Libertango Astor Piazzolla
Joshua Paul Caldwell, Sean Ivory
E.Doyle/M.Boulanger. Carried.
Ed would like to add that he believes the registration fee will remain at \$200 with ticket prices at \$10.00
- D. Quarter Notes & Website** **Josh Desrochers**
Josh's reports the latest edition went out and wanted to get any feedback on principals receiving the edition. He understands there are still questions on whether or not festival info should just be confined to the website. On another note, he is still looking for any articles. Josh has also put together a FACEBOOK page for the association. There is a question on sound files for the website for both the classical and the jazz festival auditions. Tim will look into the timeline of this.
- E. Large Group** **Ken Martin**
Ken reported that Chris Mega, of Concert Recordings, is looking for feedback on using MP3's for adjudicator comments and performances. Discussion was held and will be continued. Ken will find out more information about the technology part of the recordings and will have questions for Chris.
- F. Membership** **Rob Scagnelli**
No report.
- G. General Music** **Sue Berlenbach**
No report.
- H. Elementary/Middle School Sharing Festival** **Sarah Kuhn**
MOTION made to accept Oyster River Middle School as the host site for the E/M Sharing Festival at Oyster River High school. S.Kuhn/K.Clark. Carried.
- I. Jazz All-State** **Ken Clark**
No report.

- J. **Department of Education** **Marcia McCaffrey**
Marcia is working with Tim on the October Fest breakfast and is interested if anyone would like to invite their principal. Tim will send out a request to the membership looking for names of school administrators who are supporters of Arts Education.
- K. **Collegiate Chapters** **Casey Goodwin**
Casey reports the UNH chapter will be holding an instrument repair workshop and will be opening it up to area directors as well. The date of this event hasn't been set yet.
- L. **Music In Our Schools Month** **Therese Davison**
No report.
- M. **Solo & Ensemble Festival** **Matt Redmond**
No report.
- N. **Music Coalition** **Ed Judd**
Ed began by thanking the board for sending him to Washington for the National Leadership Assembly. He received information that he feels can benefit our association. He has put together the first draft of an advocacy webpage and is looking for feedback.
- O. **Superintendents Representative** **Brian Blake**
Tim thanked Brian on making the commitment to be involved in our association through attendance and discussion.
- P. **Principals Representative** **Arthur Adamakos**
- VII. **Adjournment**
MOTION made to adjourn, 5:40 p.m. K.Martin/S.Howard. Carried.